



INTERNATIONAL REGISTRATION PLAN (IRP) REQUIREMENTS

For New and Renewal Transactions

(To be completed by each new and renewal IRP registrant)



Idaho Account Number: _____ Date: _____

Registration Year: _____ Renewal Month: _____ Fleet(s): _____

Registrant Name: _____

Doing Business As (dba): _____

Select One:

☐ Individual/Sole Proprietor ☐ Partnership ☐ Corporation ☐ Motor Carrier

☐ Owner/Operator – leased to: _____

Check all that apply:

☐ Haul for Hire ☐ Private ☐ Exempt ☐ Passengers ☐ Hazardous ☐ Household Goods

To be eligible for apportioned registration under the International Registration Plan (IRP), you as the registrant must agree to and continuously comply with the following:

1. Maintain a physical location within the State of Idaho, owned, leased or rented by you, where your trucking-related business is conducted (cannot be the address of a licensing agent). The street address or directions for the primary business location in Idaho is: _____

2. Maintain a telephone number, publicly-listed in the registrant name, at the physical location shown in #1 above (verifiable by calling Directory Assistance or appearing in the local telephone book). The verifiable business telephone number is: _____

3. Maintain a person in the permanent employ of the registrant, conducting the registrant's business but not solely the registration and/or taxes of the commercial vehicles (cannot be a licensing agent). The employee name is: _____

Date of hire: _____ ☐ Full Time ☐ Permanent Part Time

Usual and routine duties performed by this employee: _____

4. You must declare actual distance in two or more jurisdictions each registration year on the Mileage Schedule B based on the actual distance traveled the preceding July 1 through June 30. For new applicants and expanded operations, estimated distance may be declared on the Mileage Schedule B by completing a Schedule G showing your own proposed routes or using the default estimated figures. Records supporting actual distances must be retained for three (3) years after the close of the registration year and must be made available to the base jurisdiction upon request.

Signature

Title

Reviewed By: